

## ANNUAL PROGRAM REVIEW EVALUATION TEMPLATE (FORM)

Date of Review Meeting(s):

Participants:

Program Director:

Senior Resident:

Other:

Junior Resident:

Faculty Member(s):

Data Considered by Annual Review Panel Include:

- The ACGME Common, specialty/subspecialty-specific Program, and Institutional Requirements in effect at the time of the evaluation;
- The most recent accreditation letters of notification from previous ACGME reviews and progress reports sent to the respective Review Committees;
- the most recent APR report; and status report on action plans developed for educational improvement that were identified in previous annual review;
- reports from previous GMEC Special Reviews of the program;
- results from internal or external resident/fellow, faculty, and patient surveys;
- annual performance data provided by the ACGME;
- Residency program goals and objectives; and
- Other items as deemed necessary.

1. Summary of Faculty Confidential Annual Written Evaluations of the Program:

2. Summary of Residents' Confidential Annual Written Evaluations of the Program:

3. Summary of Findings:

- a. Status of each ACGME citation;
- b. Status of action plan issues identified in last Annual Program review;
- c. Status of issues identified in GMEC Special Review, if applicable;
- d. Summary of annual performance data provided by the ACGME;
- e. Transitions of care protocol;
- f. Residents' Performance
- g. Faculty Development
- h. Graduates' Performance
- i. Program Quality

4. Program strengths to be reinforced:

5. Deficiencies in the program, to be addressed in the Action Plan for the Academic Year; and state how they will be measured and monitored (CPR. V.C.3): (copy of Action Plan attached)

6. Approved by: (signed by each member of review panel)

7. Date action plan reviewed with and approved by faculty (also note in faculty meeting minutes)

Reviewed 2/11/2014