

Graduate Medical Education (GME) Academic Advisory Committee

Members

**These members will be selected when needed, based on the case at hand*

- Director of Education Development, GME Office
- Director of Resident & Student Services, GME Office
- Chair/PD/Asst PD from resident program*
- Chair/PD from fellowship program*
- Business Partner from HR
- Legal Representative (present via phone, at a minimum)

Committee Responsibilities:

1. The GME Academic Advisory Committee will be available to provide counsel and/or recommendations related to any pending or potential remediation or corrective action of a resident or fellow. Any counsel and/or recommendations will be considered as *optional* in their use by a PD in final decisions or corrective action of a resident or fellow.
2. The committee will meet at the request of a PD, the DIO, or the GMEC Executive Committee.
3. The principle of confidentiality will be strictly respected.
4. At a minimum, membership of the committee will include the ‘Members’ listed.
5. The committee’s actions will be guided by current GME policies based on the date of the concern under review.
6. The committee is approved to review relevant materials of a resident with a pending or potential remediation or corrective action case.
7. The committee’s recommendations may include documentation, appropriate goals, personal management strategies (counseling, therapy, etc.), academic initiatives (studying, practice exams, release time from clinical duties for academics, etc.), or any other appropriate remediation or corrective action.
8. The committee chair or other selected member may assist the PD when he/she presents the proposed action plan to GMEC, if such action is necessary.

April 14, 2015
Date of Initial GMEC Approval

Signature on File
Katherine G. Stephens, PhD, MBA, FACHE
System Vice President, Medical Education and
Research, DIO

Signature on File
James I. Raymond, MD
CHIEF MEDICAL AND ACADEMIC OFFICER

April 14, 2015
Date of Last GMEC Review